

PARKING and TRAFFIC SAFETY COMMITTEE
PORTSMOUTH, NEW HAMPSHIRE

CITY HALL CONFERENCE ROOM A
CITY HALL, MUNICIPAL COMPLEX, 1 JUNKINS AVENUE

*Members of the public also have the option to join the meeting over Zoom. (See below for more details) **

9:00 AM

April 2, 2026

AGENDA

1. CALL TO ORDER

2. ATTENDANCE

3. FINANCIAL REPORT

4. PUBLIC COMMENT (15 MINUTES)

This is the time for all comments on any of the agenda items or non-agenda items.

5. PRESENTATIONS

86 Farm Lane subdivision, proposed construction of Longmeadow Lane, by Altus Engineering

6. NEW BUSINESS

A. 86 Farm Lane. Request to prohibit parking along both sides of proposed Longmeadow Lane, by Brett Berger. **Sample Motion: Move to approve No Parking along both sides of the proposed Longmeadow Lane beginning at Farm Lane and running for a distance of 250 feet.**

B. Sheafe Street, request for handicap parking space closest to Penhallow Street, by resident of 9 Sheafe Street. **Sample motion: move to approve handicap parking space on Sheafe Street, starting at a point 69 feet from the curbline of Penhallow Street, and running a distance of 20 feet towards Chapel Street.**

C. Van Buren Avenue, request to prohibit parking on one side of street to narrow street width during upcoming construction project, by residents of Elwyn Park. **Sample motion: move to refer to staff for evaluation and report back at future meeting.**

D. Falkland Place and Ranger Way, request for clarification of snow ban parking rules for head-in parking spaces. **Sample motion: Move to refer to staff to investigate options and report back at future meeting.**

E. State Street, request for rapid flashing pedestrian beacon at crosswalk at Chapel Street, by business owner. **Sample Motion: move to refer to staff for evaluation and report back at future meeting.**

7. OLD BUSINESS

- A. Sheafe Street, request for additional measures to increase compliance with no parking area near Penhallow Street intersection, by resident. **Sample Motion: Move to place on file.**

8. INFORMATIONAL

- A. Police monthly collision report
- B. Construction projects update
- C. Cass Street, report back on traffic monitoring in response to request for traffic calming measures.
- D. Discussion of Committee purpose and mission.

9. MISCELLANEOUS

10. ADJOURNMENT

**Members of the public also have the option to join the meeting over Zoom, a unique meeting ID and password will be provided once you register. To register, click on the link below or copy and paste this into your web browser:*

https://us06web.zoom.us/webinar/register/WN_2iQ3PXfoRz60YYamoszrJg

After registering, you will receive a confirmation email containing information about joining the webinar.

Unaudited

Percentage of Fiscal Year Complete 66.67%
--

Preliminary
 Totals Thru
 February 28, 2026

	Total	Budgeted	% of Budget
FY 26			
Parking Meter Fees	3,200,794.65	5,319,280.00	60%
Meter Space Rental	88,225.00	160,000.00	55%
Meter In Vehicle	0.00	0.00	0%
EV Charging Stations	22,442.83	22,000.00	102%
Parking-Area Service Agreements	0.00	24,000.00	
High Hanover Transient	1,572,229.17	2,871,469.00	55%
High Hanover Passes	907,747.94	1,305,600.00	70%
Foundry Place Transient	470,475.83	679,000.00	69%
Foundry Place Passes	356,970.16	747,600.00	48%
Parking Sign Permit	50.00	0.00	
HH Pass Reinstatement	125.00	750.00	17%
Foundry Pass Reinstatement	(20.00)	750.00	-3%
Parking Violations	950,585.00	1,380,000.00	69%
Immobilization Administration Fee	5,700.00	6,000.00	95%
Summons Admin Fee	0.00	0.00	0%
Total FY 26	7,575,325.58	12,516,449.00	61%

BUDGETED	
10,016,449	75% Transfer to Parking Fund
2,500,000	25% Funds Remaining in Gen Fund
12,516,449	Total Parking Revenue

SURVEYOR:
JVA
 JAMES VERRA & ASSOCIATES, INC.
 100 GRIFFIN ROAD, UNIT C,
 PORTSMOUTH, N.H., 03801-7876
 603-436-3557
 JOB NO: 25-2073

ENGINEER:
ALTUS
 ENGINEERING
 133 Court Street Portsmouth, NH 03801
 (603) 433-2335 www.altus-eng.com

ISSUED FOR: SUBMISSION
 ISSUE DATE: 2/10/26

REVISIONS
 NO. DESCRIPTION BY DATE
 1 PER TAC COMMENTS CWW 3/16/26

DRAWN BY: CWW
 APPROVED BY: RMF
 DRAWING FILE: 25-2037_EX-CON.DWG

SCALE:
 22" x 34" - 1" = 20'
 11" x 17" - 1" = 40'

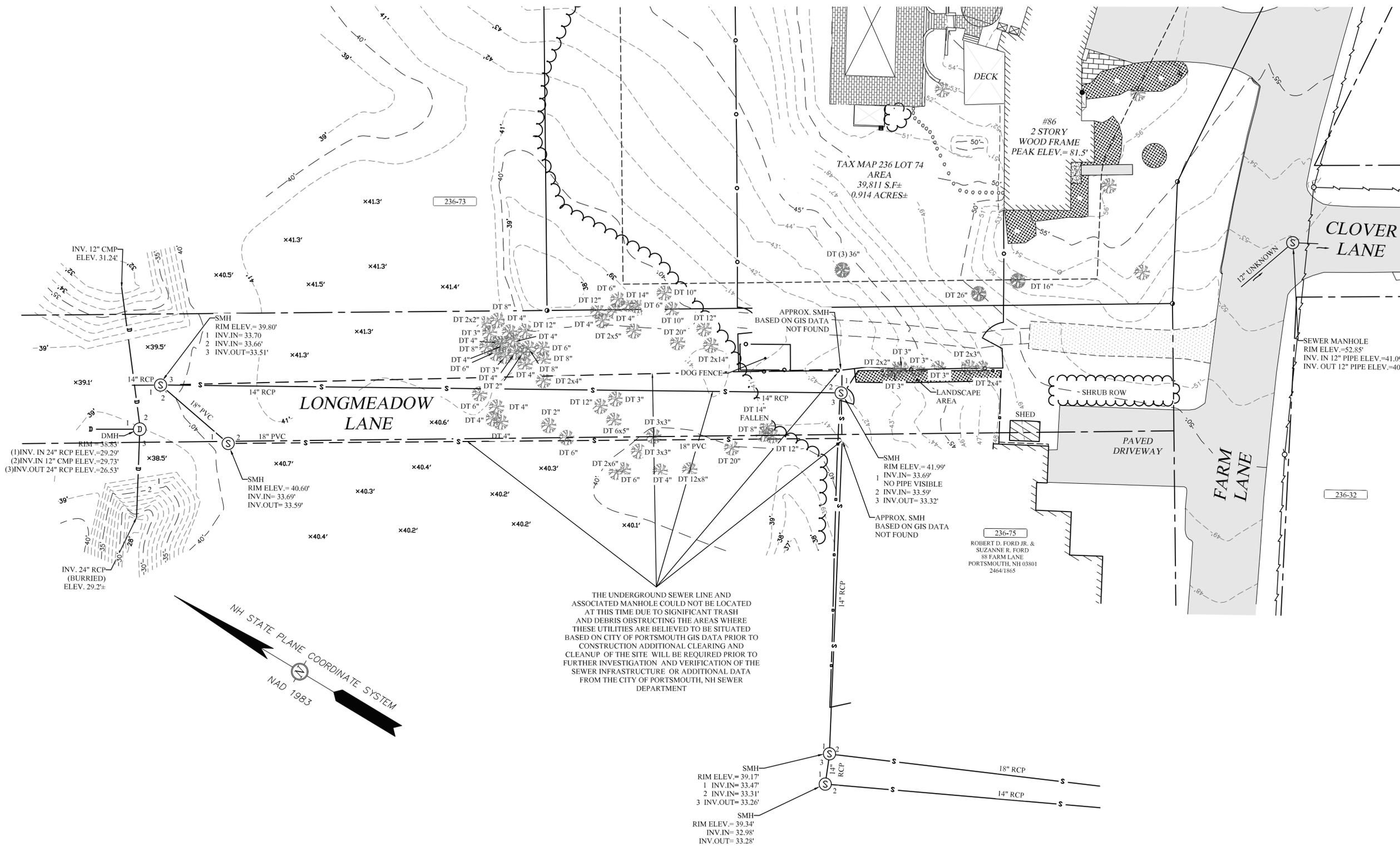
APPLICANT:
BRETT BERGER
 71 BRACKET ROAD
 PORTSMOUTH, NH 03801
 OWNER:
JEANNETTE MACDONALD
 86 FARM LANE
 PORTSMOUTH, NH 03801

PROJECT:
 86
FARM LANE
 PORTSMOUTH, NEW
 HAMPSHIRE
 TAX MAP 236 LOT 74
 86 FARM LANE
 PORTSMOUTH, NH 03801

TITLE:
**EXISTING
 CONDITIONS
 PLAN**

SHEET NUMBER:
V-2

ALTUS JOB#5719



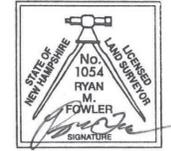
THE UNDERGROUND SEWER LINE AND ASSOCIATED MANHOLE COULD NOT BE LOCATED AT THIS TIME DUE TO SIGNIFICANT TRASH AND DEBRIS OBSTRUCTING THE AREAS WHERE THESE UTILITIES ARE BELIEVED TO BE SITUATED BASED ON CITY OF PORTSMOUTH GIS DATA PRIOR TO CONSTRUCTION ADDITIONAL CLEARING AND CLEANUP OF THE SITE WILL BE REQUIRED PRIOR TO FURTHER INVESTIGATION AND VERIFICATION OF THE SEWER INFRASTRUCTURE OR ADDITIONAL DATA FROM THE CITY OF PORTSMOUTH, NH SEWER DEPARTMENT

SURVEYOR'S CERTIFICATION

"I HEREBY CERTIFY THAT THIS SURVEY AND PLAT WERE PREPARED BY ME OR THOSE UNDER MY DIRECT SUPERVISION AND IS THE RESULT OF AN ACTUAL FIELD SURVEY MADE ON THE GROUND AND HAS AN ERROR OF CLOSURE OF GREATER ACCURACY THAN ONE PART IN FIFTEEN THOUSAND (1:15,000)."

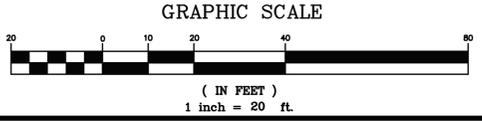
Ryan Gough
 LICENSED LAND SURVEYOR

3/18/26
 DATE

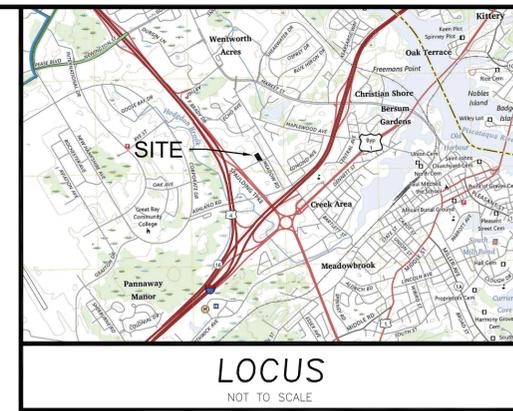
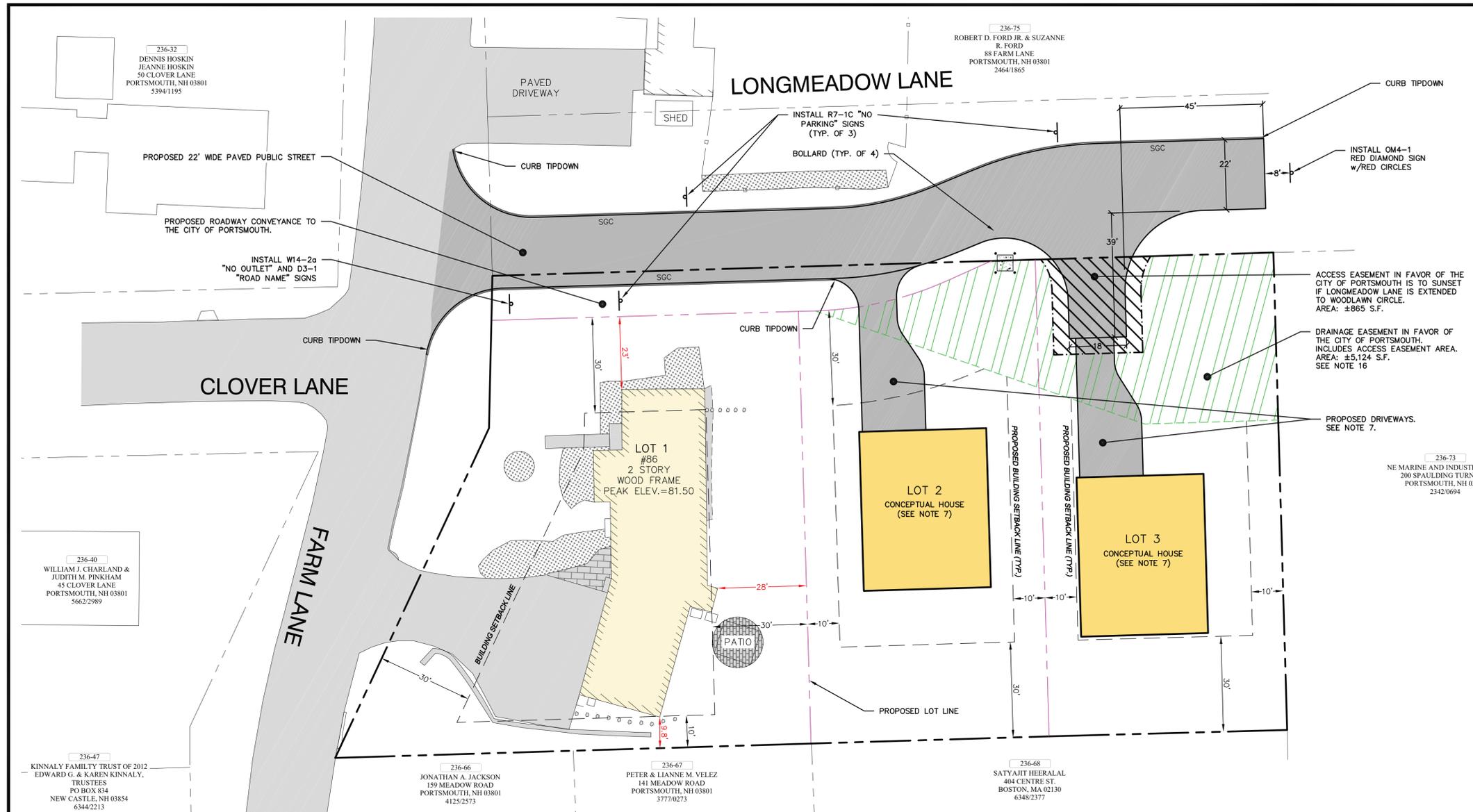


APPROVED BY THE PORTSMOUTH PLANNING BOARD

CHAIRMAN _____ DATE _____



J:\2025 PROJECTS\25-2037 ALTUS MCMASTER 86 FARM LN PORTSMOUTH NH\DWG\25-2073_EX.dwg 2026-03-18



ALTUS ENGINEERING
 133 Court Street Portsmouth, NH 03801
 (603) 433-2335 www.altus-eng.com

ERIC D. WENRIEB
 No. 7634
 PROFESSIONAL ENGINEER
 3/23/26

NOT FOR CONSTRUCTION
 ISSUED FOR: TECHNICAL ADVISORY COMMITTEE
 ISSUE DATE: MARCH 23, 2026

REVISIONS

NO.	DESCRIPTION	BY	DATE
0	INITIAL SUBMISSION	PMJ	02/13/26
1	PER TAC COMMENTS	PMJ	03/23/26

DRAWN BY: _____ PMJ
 APPROVED BY: _____ EDW
 DRAWING FILE: 5719-SITE.dwg

SCALE:
 22" x 34" - 1" = 20'
 11" x 17" - 1" = 40'

OWNER:
 JEANETTE MACDONALD
 86 FARM LANE
 PORTSMOUTH, NH 03801

APPLICANT:
 FLIPPING BERGER'S, LLC
 71 BRACKET ROAD
 PORTSMOUTH, NH 03801

PROJECT:
86 FARM LANE SUBDIVISION
 TAX MAP 236, LOT 74
 86 FARM LANE
 PORTSMOUTH, NH 03801

TITLE:
CONCEPTUAL SITE PLAN
 SHEET NUMBER:
C-2

CONCEPTUAL SITE PLAN NOTES

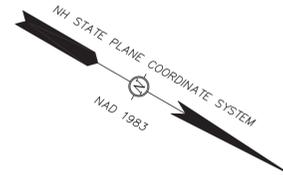
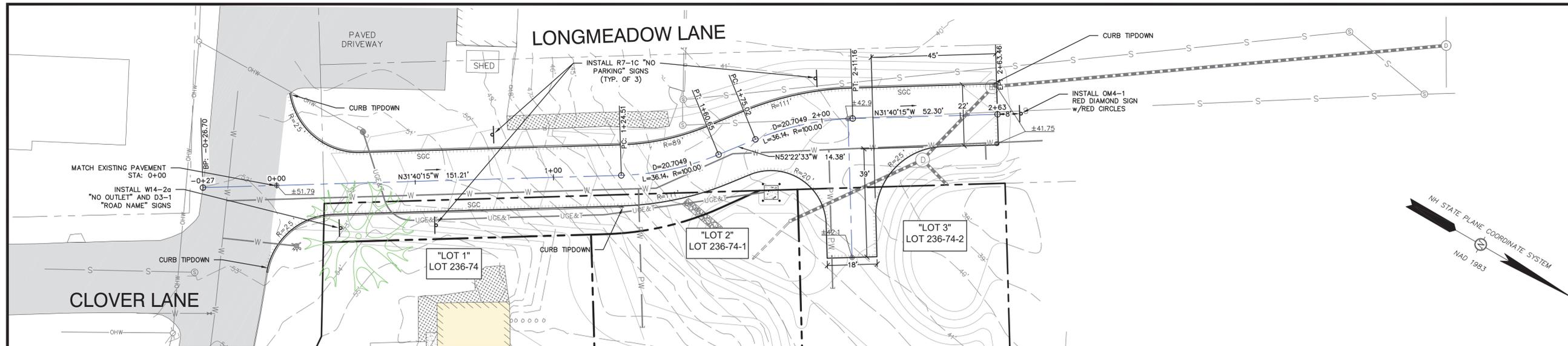
- DESIGN INTENT - THIS PLAN IS INTENDED TO DEPICT A THREE LOT RESIDENTIAL SUBDIVISION SERVICED WITH MUNICIPAL SEWER & WATER ON A NEW PUBLIC ROAD.
- APPROXIMATE LOT AREA: 39,811 S.F. (±0.914 AC.)
- ZONE: SRB (SINGLE RESIDENCE B)
- DIMENSIONAL REQUIREMENTS:**

	EXISTING	LOT 1	LOT 2	LOT 3
LOT AREA:	±15,000 S.F.	15,974 S.F.	10,651 S.F.	11,249 S.F.
FRONTAGE:	100'	±162'	±245'	75.0'
LOT DEPTH:	100'	±248'	±98'	±150'
FRONT YARD:	30'	±34'	±34'	>30'
SIDE YARD:	10'	±37'L/±9.8'R	±23'L/±9.8'R	>10'
REAR YARD:	30'	±178'	±28'	>30'
BUILDING HEIGHT:	35' (MAX.-SLOPED ROOF)	±25'	±25'	<35'
BUILDING COVERAGE:	20% MAX.	±7.4%	±18.5%	±17.8%
OPEN SPACE:	40% MIN.	±78.2%	±64.0%	±71.5%
WETLAND BUFFER:	NO WETLANDS IDENTIFIED			
- NO WETLANDS WERE IDENTIFIED WITHIN THE LIMITS OF THE PROJECT AREA, BASED ON THE CITY OF PORTSMOUTH GIS.
- PARCEL IS NOT IN A FLOOD HAZARD ZONE PER FLOOD INSURANCE RATE MAP (FIRM), ROCKINGHAM COUNTY, NEW HAMPSHIRE, DATED JANUARY 29, 2021.
- DEVELOPMENT OF LOTS 2 & 3 IS FOR ILLUSTRATIVE PURPOSES ONLY. PROPOSED HOUSES AND DRIVEWAYS SHOWN ON THIS PLAN SET ARE CONCEPTUAL. FINAL BUILDING FOOTPRINTS, ELEVATIONS AND LOCATIONS MAY DIFFER. LOTS SHALL BE GRADED AS SPECIFIED IN THESE PLANS TO DRAIN AS INTENDED.
- IF IMPERVIOUS ON LOT EXCEEDS THE AREA PROVIDED BELOW, AN INDIVIDUAL STORMWATER MANAGEMENT PLAN FOR THE LOT WILL BE REQUIRED:
 - LOT 1: ±5,685 S.F.
 - LOT 2: ±2,710 S.F.
 - LOT 3: ±3,220 S.F.
- PERMANENT STREET ADDRESS SIGNS SHALL BE PLACED IN A HIGHLY VISIBLE LOCATION AT THE END OF EACH DRIVEWAY.

APPROVED BY THE PORTSMOUTH PLANNING BOARD

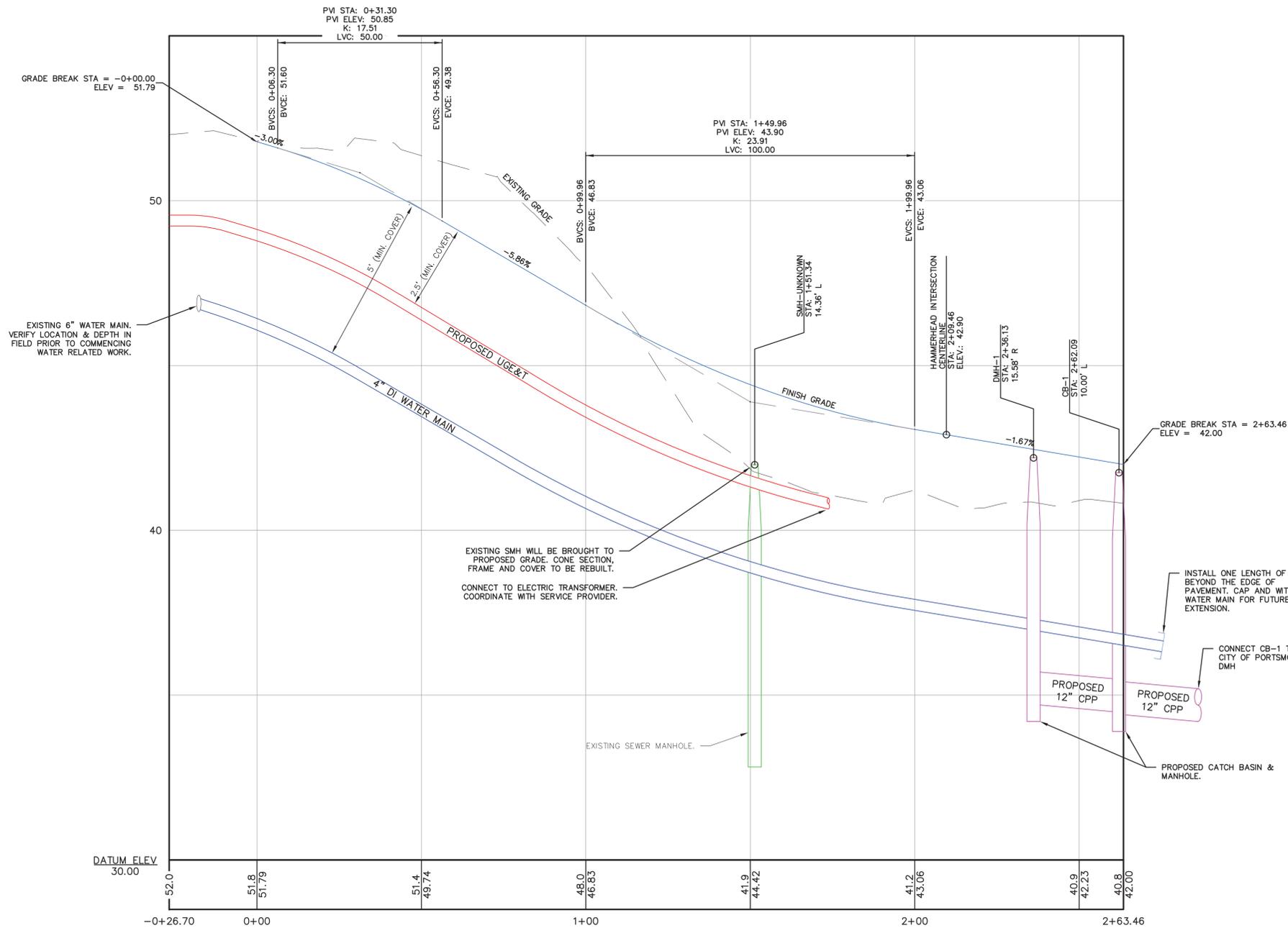
CHAIRMAN	DATE
----------	------

GRAPHIC SCALE
 20 0 10 20 40 80
 (IN FEET)



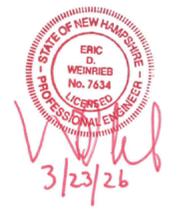
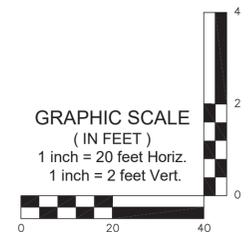
ROADWAY NOTES

1. SEE SHEET C-3 FOR LEGEND.



APPROVED BY THE PORTSMOUTH PLANNING BOARD

CHAIRMAN _____ DATE _____



NOT FOR CONSTRUCTION
 ISSUED FOR: TECHNICAL ADVISORY COMMITTEE
 ISSUE DATE: MARCH 23, 2026

REVISIONS

NO.	DESCRIPTION	BY	DATE
0	INITIAL SUBMISSION	PMJ	02/13/26
1	PER TAC COMMENTS	PMJ	03/23/26

DRAWN BY: _____ PMJ
 APPROVED BY: _____ EDW
 DRAWING FILE: 5719-SITE.dwg

SCALE:
 22" x 34" - 1" = 20'
 11" x 17" - 1" = 40'

OWNER:
 JEANETTE MACDONALD
 86 FARM LANE
 PORTSMOUTH, NH 03801

APPLICANT:
 FLIPPING BERGER'S, LLC
 71 BRACKET ROAD
 PORTSMOUTH, NH 03801

PROJECT:
86 FARM LANE SUBDIVISION
 TAX MAP 236, LOT 74
 86 FARM LANE
 PORTSMOUTH, NH 03801

TITLE:
ROADWAY PLAN

SHEET NUMBER:
C-4



NOT FOR CONSTRUCTION

ISSUED FOR:
TECHNICAL ADVISORY COMMITTEE

ISSUE DATE:
MARCH 23, 2026

REVISIONS		
NO.	DESCRIPTION	BY DATE
0	INITIAL SUBMISSION	PMJ 02/13/26
1	PER TAC COMMENTS	PMJ 03/23/26

DRAWN BY: _____ PMJ
APPROVED BY: _____ EDW
DRAWING FILE: _____ 5719-SITE.dwg

SCALE:
22" x 34" - 1" = 20'
11" x 17" - 1" = 40'

OWNER:

JEANETTE MACDONALD
86 FARM LANE
PORTSMOUTH, NH 03801

APPLICANT:

FLIPPING BERGER'S, LLC
71 BRACKET ROAD
PORTSMOUTH, NH 03801

PROJECT:

**86 FARM LANE
SUBDIVISION**

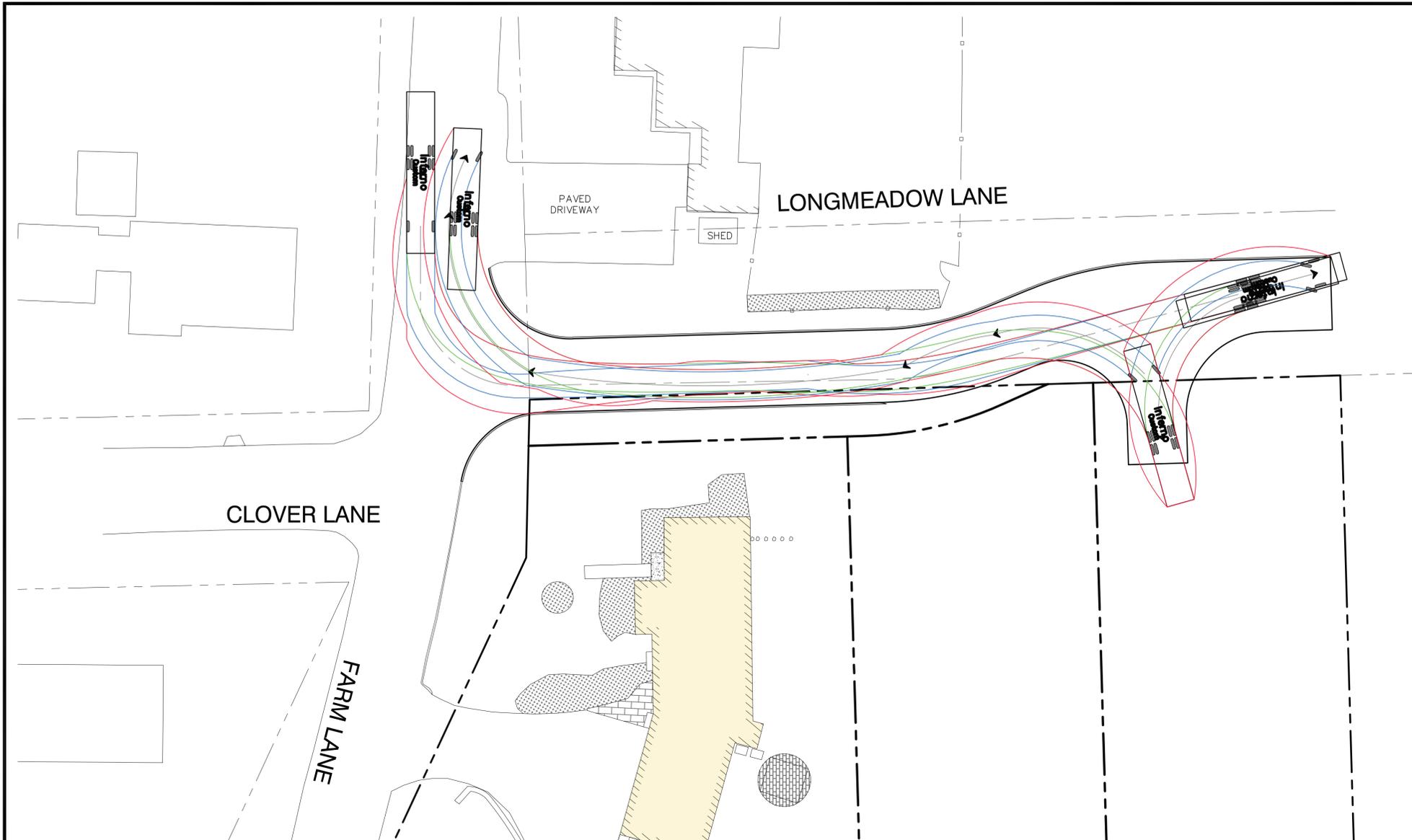
TAX MAP 236, LOT 74
86 FARM LANE
PORTSMOUTH, NH 03801

TITLE:

**VEHICULAR ACCESS
PLAN**

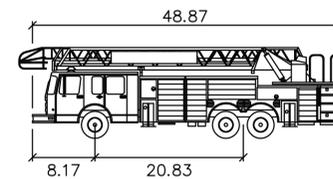
SHEET NUMBER:

1 OF 1



DESIGN VEHICLE PROFILE

- FRONT TRACK
- REAR TRACK
- VEHICLE BODY/OVERHANG

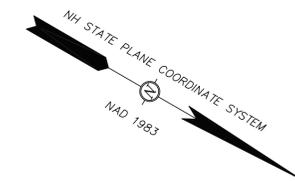


Inferno Aerial

	feet
Width	: 8.50
Track	: 8.50
Lock to Lock Time	: 6.0
Steering Angle	: 41.0

TURNING MOVEMENT NOTES

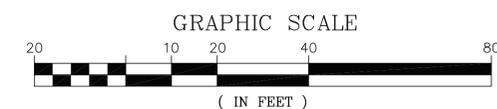
1. THE GRAPHIC VEHICLE PROFILE SHOULD NOT BE CONSIDERED A COMPLETELY ACCURATE VISUAL DEPICTION OF THE DESIGN VEHICLE AND IS ONLY INTENDED TO CONVEY A GENERIC REPRESENTATION OF ITS GENERAL APPEARANCE.
2. THE INFERNO AERIAL WAS SELECTED AS THE DESIGN VEHICLE DUE TO IT MEETING THE DIMENSIONS OF THE LARGEST VEHICLE EXPECTED TO ACCESS THE PROJECT SITE. THIS IS INTENDED TO DEMONSTRATE THAT THE PROJECT AS DESIGNED SHOULD BE ABLE TO ADEQUATELY ACCOMMODATE ANY VEHICLE UP TO AND INCLUDING THIS DESIGN VEHICLE.
3. TURNING MOTIONS SHOWN WERE GENERATED USING AUTOTURN SOFTWARE BY TRANSOFT SOLUTIONS, INC.



APPROVED BY THE PORTSMOUTH PLANNING BOARD

CHAIRMAN

DATE



I would like to formally request the addition of a non-metered, ADA parking space.

As requested, here is the necessary information:

- **Requestor's name, address, and contact information:** Stephanie Febonio, 9 Sheafe St, Portsmouth, NH 03801, (603) 921-8987
- **Proposed location of the ADA space:** The first parking space in front of 11 Sheafe St.
- **Documentation of the ADA license plate or placard:** My placard number is 843358 and I have attached a picture of the placard
- **Relevant information regarding the need for the ADA space:** I was not sure how to answer this question. So my counsel provided me with the following statement. My state-issued ADA placard verifies that I have a mobility-related disability that substantially limits my ability to walk long distances. The requested space is necessary for safe access to my residence. My diagnosis and medical details are private and not required under the ADA.

Thank you for your assistance.

Best regards,

Steph F

IMPORTANT: REMOVE BEFORE DRIVING VEHICLE



N.H.

Disabled Parking Identification Permit

YR.

25

27

28

29

30

31

32

33

34

35

36



MO.

JAN

FEB

MAR

APR

MAY

JUN

JUL

AUG

SEP

OCT

NOV

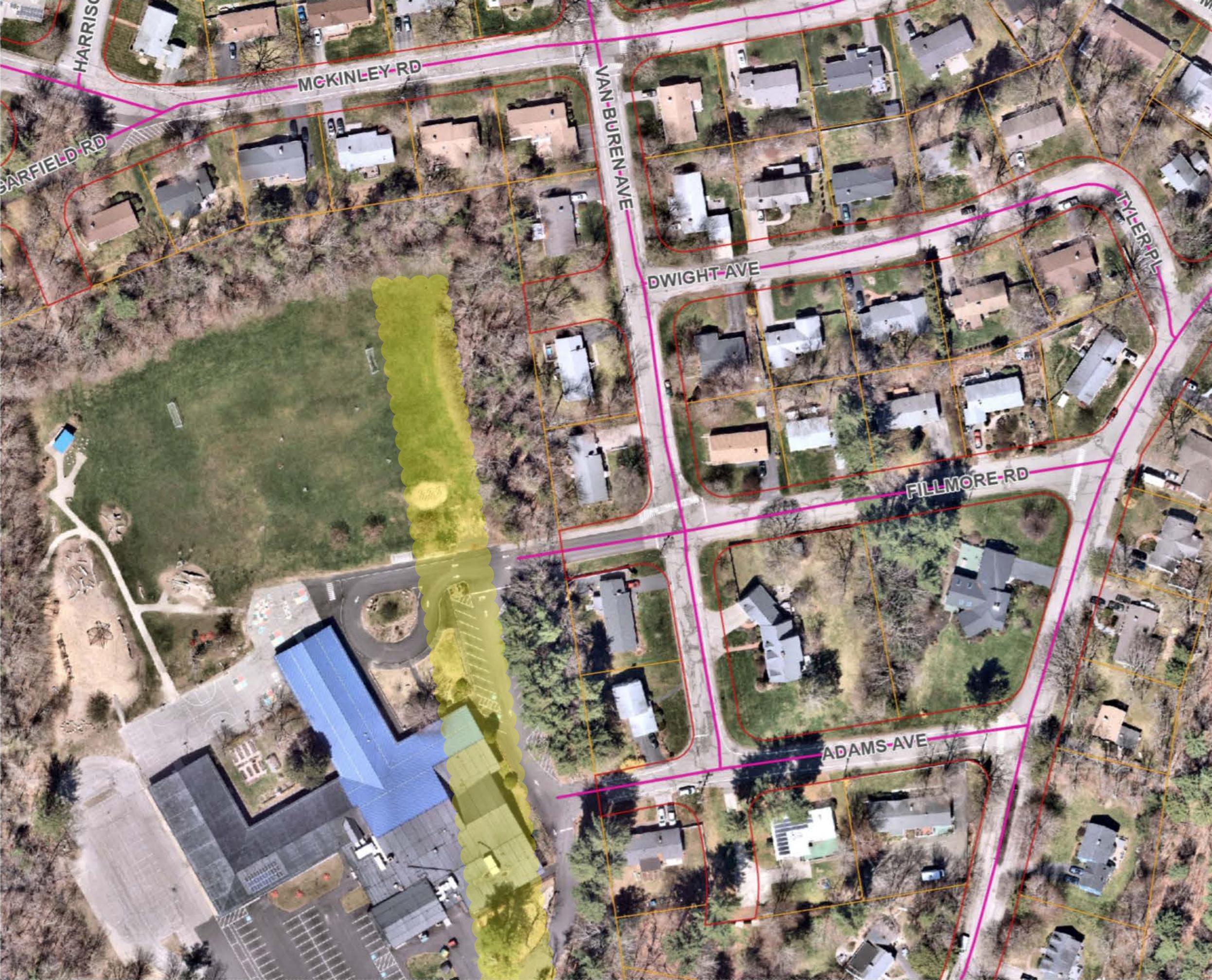
DEC

THIS PLACARD EXPIRES
ON THE LAST DAY OF THE
MONTH AND YEAR SHOWN ABOVE

843358

PERMANENT

RDMV 378 (Rev. 6/25)



HARRIS

BARFIELD RD

MCKINLEY RD

VAN BUREN AVE

DWIGHT AVE

TYLER PL

FILLMORE RD

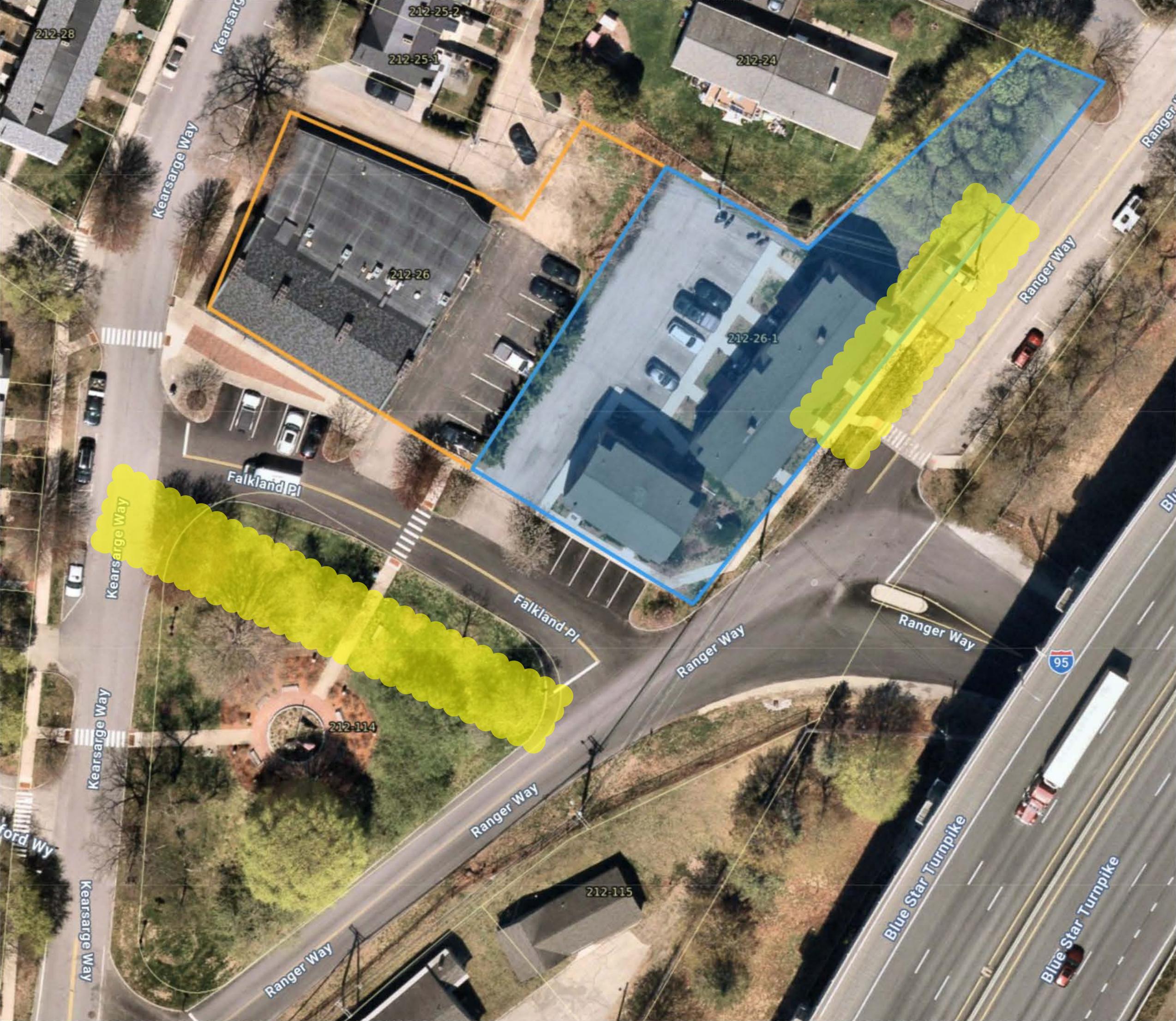
ADAMS AVE





State Street





212-28

Kearsarge Way

212-25-2

212-25-1

212-24

Kearsarge Way

212-26

212-26-1

Ranger Way

Falkland Pl

Kearsarge Way

Falkland Pl

Ranger Way

Ranger Way

212-114

Ranger Way

212-115

95

Blue Star Turnpike

Blue Star Turnpike

ford Wy

Kearsarge Way

Ranger Way

Existing no parking area

#9

Requested HP space

Sheafe Street

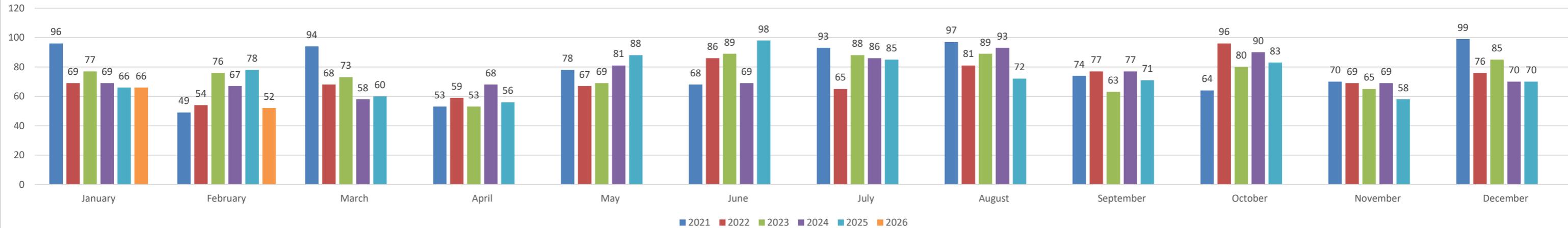
Penhallow Street

State Street

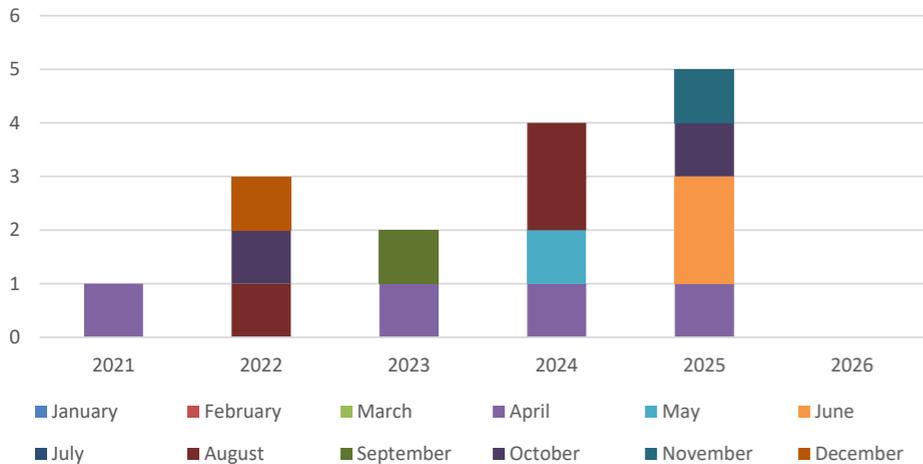


Vehicle Collisions by Month

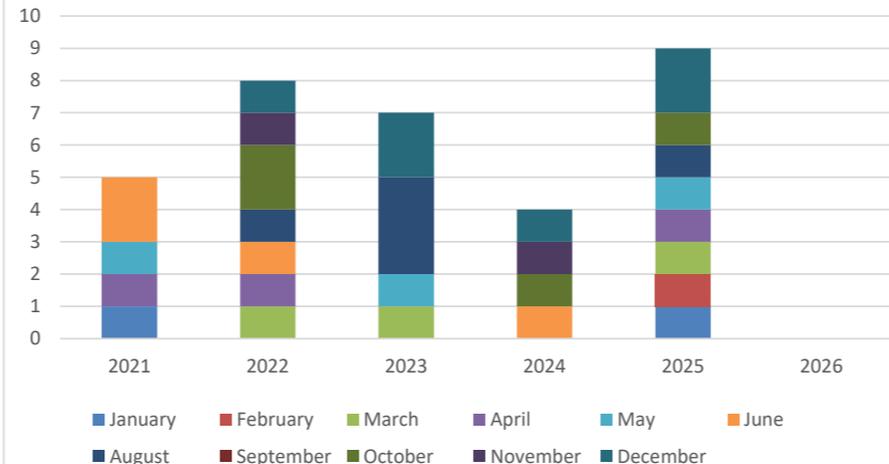
Reportable Collisions: February 2026: 25



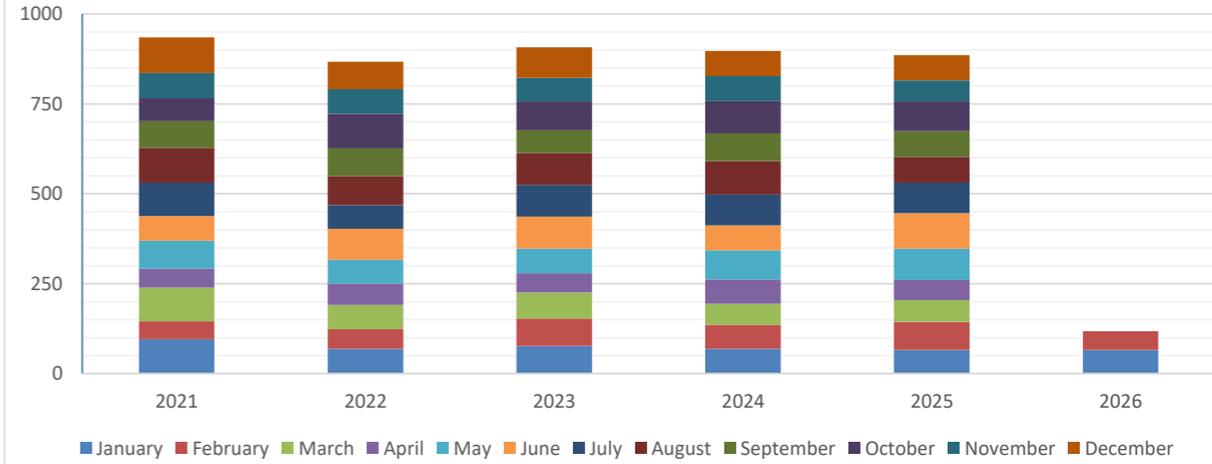
Bicycle Collisions by Year



Pedestrian Collisions by Year



Vehicle Collisions by Year



A. DOWNTOWN HIGH OCCUPANCY ZONE:

Parking shall be at the rate of two dollars (\$2.00) per hour in the following areas. Parking for verified Portsmouth residents using an approved personal meter device, as defined in Section 7.101, shall be at a rate of \$0.50 less than this rate. Proof of residency shall be determined using standards established by the Portsmouth Revenue Administrator.

1. Daniel Street, starting at Chapel Street through to Market Square
2. Bow Street, starting at Chapel Street through to Market Street
3. Congress Street, starting at Market Square through to Chestnut Street
4. Pleasant Street, starting from Court Street through to Market Square
5. Market Street, starting from Moffatt-Ladd House through to Market Square
6. Deer Street, starting at Market Street through to Maplewood Avenue
7. Fleet Street, starting at Hanover Street through to State Street
8. Hanover Lot, at intersection with Market Street
9. Penhallow Street, starting at State Street through to Bow Street
10. Chapel Street, starting at Daniel Street through to State Street
11. Hanover Street from Maplewood Avenue to Market Street
12. Portwalk Place from Deer Street to Hanover Street
13. High Street from Deer Street to Hanover Street
14. Bow Street from Chapel Street to Daniel Street
15. Daniel Street from Chapel Street to Bow Street
16. State Street from Marcy Street to Middle Street
17. Ladd Street Lot at Hanover Garage

B. Parking in all other parking meter zones shall be at the rate of one dollar fifty cents (\$1.50) per hour. Parking for verified Portsmouth residents using an approved personal meter device, as defined in Section 7.101, shall be at a rate of \$0.50 less than this rate. Proof of residency shall be determined using standards established by the Portsmouth Revenue Administrator.

Section 7.103: PARKING AND TRAFFIC SAFETY COMMITTEE

There is hereby created a Parking and Traffic Safety Committee under the terms and conditions described herein:

A. The Parking and Traffic Safety Committee (“Committee”) shall consist of nine (9) regular members and one (1) alternate appointed by the Mayor and City Council. The composition of the Committee shall be the City Manager, Police Chief, Fire Chief, Public Works Director or their respective designees as well as a member of the City Council and five (5) residents of the City (4 regular members and one alternate). The City Manager, Police Chief, Fire Chief and Public Works Director (or their respective designees) shall serve during their terms of employment with the City. The City Council member shall serve co-terminus with his/her as a member of the Council. Each of the five (5) resident members of the Committee shall serve a term of three (3) years from the date of appointment. The Committee shall take office upon completed appointment of the five (5) resident members. In the first instance the City Council member of the Committee shall serve as Chairperson until the first meeting of the subsequent calendar year. Thereafter, at its first meeting of any calendar year the Committee shall select a Chair who shall serve until another member is selected Chair at the first meeting of the subsequent calendar year.

- B. The Committee shall have the authority to recommend temporary parking and traffic regulations to the City Council by means of the presentation of written minutes. The acceptance of such minutes by the City Council shall constitute the authorization to implement such temporary regulations for a period not to exceed one (1) year. The implementation shall begin at the time designated in the Parking and Traffic Safety recommendation unless otherwise determined by the City Council. After any such change has been implemented for up to one (1) year, or such lesser time as might be determined by the City Council, the City Council may consider making the temporary regulation permanent by means of a duly adopted ordinance. Failure to adopt such an ordinance shall cause the temporary regulation to expire at the end of one (1) year at which time the prior ordinance in effect shall become operable.
- C. The Committee may accept requests from any City land use regulatory body on any matter concerning parking and/or traffic safety. In response to such requests the Committee may issue written reports and recommendations.
- D. The Committee shall have the authority on its own volition to issue reports to the City Council on any matter related to parking and/or traffic safety. In addition, to the temporary regulations described in item herein, the Committee may recommend ordinance changes to the City Council addressing any parking or traffic safety issue deemed appropriate by the Committee.

Section 7.104: AUTHORITY

The City Manager is hereby vested with the authority to purchase, install and maintain public parking meters and/or any other type of parking regulation equipment or technology necessary to implement any action taken by the City Council or the Parking and Traffic Safety Committee.

Section 7.105: PARKING

- A. When any vehicle shall be parked in a parking meter zone the owner or operator of said vehicle shall park within the area designated by the curb or street marking lines as indicated for parallel or diagonal parking and upon entering said parking space shall immediately deposit in said meter the required meter fee or purchase the time requested through a central meter, in vehicle meter, coupon or other metering device including mobile phone applications, and display proof of purchase on the vehicle's interior dashboard, or other approved means of display, including meter devices defined in Section 7.101. It shall be unlawful for any person parking any vehicle or permitting any vehicle registered in his name to be parked within any designated area where parking meters are installed, to fail or neglect to pay for parking as required. Said parking space may then be used by such vehicle during the legal parking limit provided by the Ordinance of the City and said vehicle shall be considered as unlawfully parking if it remains in said space beyond the legal parking limit and/or when said parking meter displays a signal showing such illegal parking. A vehicle shall also be considered as unlawfully parking if said vehicle fails to move at least 500 feet from the original parking space after the legal parking limit has expired. It shall be unlawful for any person to cause or permit any vehicle registered in his name to be parked unlawfully as set out in this section.
- B. Parking meter fees shall be enforceable Monday through Saturday, from 9:00 a.m. to 8:00 p.m., and Sunday from 12:00 p.m. to 8:00 p.m., holidays excepted.

ARTICLE III: TRAFFIC ORDINANCE

Section 7.301: DEFINITIONS

Wherever in the Ordinance the following terms are used, they shall have the meanings respectively ascribed to them in this Section:

- A. "Street or Highway" means every way or place of whatever nature open to the use of the public, as a matter of right, for purposes of vehicular travel.
- B. "Private Road or Driveway" means every road or driveway not open to the use of the public for purposes of vehicular travel.
- C. "Roadway" means that portion of a street or highway between the regularly established curb lines or that part improved and intended to be used for vehicular travel.
- D. "Sidewalk" means that portion of a street between the curb lines and the adjacent property lines.
- E. "Intersection" means the area embraced within the prolongation or connection of the lateral curblines or, if none, then of the lateral boundary line of two or more streets or highways which join one another at an angle, whether or not one such street or highway crosses the other.
- F. "Crosswalk" means that portion of a roadway ordinarily included within the prolongation or connection of curb and property lines at intersection or any other portion of a road way clearly indicated for pedestrian crossing by lines or other marking on the surface.
- G. "Safety Zone" means the area or space officially set apart within a roadway for the exclusive use of pedestrians and which is protected or is as marked or indicated by adequate signs to be plainly visible at all times while set apart as a safety zone.
- H. "Vehicle" means every device in, upon or by which, any person or property is or may be transported or drawn upon a public highway, except devices moved by human power or used exclusively upon stationary rails or tracks.
- I. "Motor Vehicle" means every vehicle, as herein defined, which is self propelled.
- J. "Authorized Emergency Vehicles" means vehicles of the Fire Department (fire patrol), police vehicles and such ambulances and emergency vehicles of municipal departments or public service corporations as are designated or authorized by the Chief of Police.
- K. "Pedestrian" means any person afoot.
- L. "Traffic" means pedestrians, ridden or herded animals, vehicles, street cars, and other conveyances whether singularly or together while using any street for purposes of travel.
- M. "Right of Way" means the privilege of the immediate use of the street or highway.